

Proposed Amendments to adopted Community Engagement Framework

Section 5, p.23 - Proposed additional content

Notification process for planning proposals and development control plans

This section covers how Council notifies the community about

- planning proposals for local environmental plans (LEPs) that have received a Gateway determination from the Department of Planning, Industry & Environment (DPIE) to proceed
- draft development control plans (DCPs).

What is the notification period?

The *Environmental Planning and Assessment Act 1979* specifies that planning proposals and draft DCPs must be publicly exhibited for 28 days (unless a gateway determination states otherwise).

Who is notified?

Unless a Gateway determination states otherwise, the extent of notification will be determined based on a series of considerations including the scale, complexity, nature and potential impact of the planning proposal or instrument for all the following categories of amendments:

Nature of amendment	Local Environmental Plan (LEP)	Development Control Plan (DCP)	Methodology
Minor	e.g. Adding or removing a heritage item, adding or removing a use that does not require complex assessment	e.g. Adding or removing any site specific controls	The extent of notification will be determined based on a series of considerations including the scale, complexity, nature and potential impact of the planning proposal or instrument.
Major	e.g. FSR and height amendments	e.g. Major changes to controls such as car parking or built form	
Complex	e.g. Change of zoning or matters that involve significant consideration of economic, environmental and transport issues	e.g. Significant change to controls that involve significant consideration of economic social environmental or transport issues	
Precinct	Similar to a complex amendment but where the proposal relates to multiple lots		

Where Council is of the opinion that properties in an adjoining local government area may be affected by a planning proposal or draft DCP, a notification letter will be sent to the relevant council.

How we notify

A notification letter or email will contain the following:

- Address of the site, where applicable
- Description of the proposed amendments
- Details of the consultation period
- How to view the planning proposal
- Details on how to make a submission

In addition to written notification, all amendments will be notified on Council's website. For amendments that are not site specific, and involve changes that apply to many properties, Council may not send letters.

Council has the discretion to alter any of the above where the nature of the proposal, its location or history warrants it.

Proposed housekeeping amendments:

1. Update logos throughout document.
2. Change 'youth' to young people' throughout the document
3. p.5 update 'Community engagement is the process by which the community participates in and influences Council's decisions **to shape the Inner West.**
4. p.5 add '**Council recognises that engagement may be instigated or led by a community group or individual community member. This may be a process where the community leads the engagement and Council is responsible for taking action: an example of this would be when neighbours want Council to close a street for a street party, the residents would run an informal engagement and send the feedback to Council as part of the road closure request. Council may also support a process where the community both leads the engagement and is responsible for the implementation: an example of this would be when Council agrees to promote a petition to State Government at the request of the community action group which developed it',**
5. P.13 Inclusive Participation:
Change - "Some communities are 'hard to reach' as they may have special needs or barriers to participation that impact on inclusion."

To - "Some communities may have special needs or barriers to participation that impact on inclusion."
6. p.15. update URL in blue breakout box.
7. p.17 remove reference to Business Excellence Framework as this is not relevant document any more.

8. p.19 **'Decision making'**

Planning proposals are determined by the **relevant local planning plan-making** authority which may be Council, ~~the Sydney Eastern City Planning Panel or Greater Sydney Commission or another authority appointed by the Minister for Planning and Public Spaces~~ **or delegate. Where a planning proposal is the subject of a rezoning review, these are determined by the Sydney Eastern City Planning Panel.**

9. p.20 of the CEF currently refers to planning proposals under 'who is notified?' This reference should be deleted with the inclusion of the proposed new content.

10. p.22 DCPs are currently referred to under development type D of the DA notification table. This reference this should be deleted given the draft content prepared applies to DCP amendments.

11. **Include definition of 'Public Notice' as follows:**

The *Local Government Act* requires Council to give 'public notice' of certain matters. Under the Act:

- (1) The notice must state the place at which, the dates on which, and the times during which the matter publicly notified may be inspected by the public.
- (2) The notice is to be in the approved form.
- (3) The notice is to be given in a manner determined by the council with the object of bringing the matter notified to the attention of as many people in its area as possible.

Inner West Council's approved form is to publish the 'public notice' on its website or online engagement hub. Once the public notice is given, the community may provide feedback within a specified period, which is considered by the elected Council before a final decision is made.

Ends