## Attachment 1: Implementation Action Plan: Phase 1 – Inner West Council (IWC) Gender Equity Strategy 2021

## *Leadership*

| **Action** | **Short Term** | **Medium – Longer Term** | **Long Term** | **Results Based Accountability** | **Who** | **$** |
| --- | --- | --- | --- | --- | --- | --- |
| * 1. IWC to become a champion of change for gender equity | Adopt *Gender Equity Strategy 2021 - 2024*  Establish an understanding and commitment for gender equity  CEO and executive team become gender equity champions for the organisation  Councillors equipped with the skills and expertise through unconscious bias training and bystander training | Advocate to NSW Government to drive for structural and legislative change  Advocate to NSW Government for Gender Equity legislation | Ongoing commitment and advocacy to strive for gender equity | Enhanced gender equity across Council | Governance | Within existing resources |
| * 1. Council to embed gender equity across the organisation/adopt a gender lens in its work | An internal gender equity committee is established to support gender equity initiatives within IWC; and support the implementation evaluation and reporting of the strategy | Conduct a community survey to understand the attitudes and experiences about gender  Review and promote anti-discrimination, equal employment opportunity (EEO) policies and procedures | Develop a framework including principles and protocols that ensures a gender lens is adopted and applied to all Council work | Enhanced gender equity across Council | HR, Community Well Being | Within existing resources |
| * 1. Consider gender equity in all Council plans, strategies and policies | Develop guide/checklist to support staff to consider the significance and impact on gender when developing and resourcing strategies, grants and plans. | Embed key gender equity outcomes in the Community Strategic Plan |  | KPIs are developed and reported on through the IPR process | Corporate Strategy | Within existing resources |
| * 1. Support Council’s Women’s Committee and its initiatives | Establish partnerships and develop a business and leadership mentoring program for young women in the workplace and the community  Increase awareness of the inequalities that exist between genders among staff | Continue to deliver the Women in Business Program that supports women in local area through business education workshops and business mentoring program |  |  | Economic Development, Women’s Committee | Within existing resources |
| * 1. Build language and communication into Council business that adopts gender equity messaging | Liaise with communication and engagement team to review plans  Ensure language and images in IWC internal and external communication and publications are diverse and promote gender equity | Embed gender language in communication plans and engagement |  | Enhanced gender equity across Council | Communications | Within existing resources |
| * 1. Develop and implement a communication campaign to acknowledge and support gender equity at Council | Profile employees in non-traditional roles.  Share stories from mentoring program in workplace |  |  | Enhanced gender equity across Council | Communications | Within existing resources |

## *Building Capacity*

| **Action** | **Short Term** | **Medium – Longer Term** | **Long Term** | **Results Based Accountability** | **Who** | **$** |
| --- | --- | --- | --- | --- | --- | --- |
| * 1. Empowering staff and community to enhance gender equity | Gender Equity Champions identified to support the implementation of the Gender Equity Strategy  Unconscious bias training and bystander training to be embedded in Council staff training program | Staff champions equipped with the skills and expertise through EEO, unconscious bias training and bystander training | All staff provided training in EEO, unconscious bias and bystander training | Enhanced gender equity across Council | HR | Within existing resources |
| * 1. Develop policy and protocols for a flexible and gender family friendly workplace | Develop and implement flexible working arrangement policies that support employees to balance work and personal commitments with management approval  Conduct a staff survey to understand the attitudes and experiences about gender equality in the workplace | Review and revise Council’s recruitment and selection protocols, practices and materials/documents.  Review process for recruitment of representatives for Council committees. | Equitable and inclusive practices are consistent throughout the organisation | Enhanced gender equity across Council | HR | Within existing resources |
| * 1. Measure Council’s progress on gender equity in the workplace | Establish, maintain and report on gender equity as part of a broader range of workforce data  Ensure equity principles are applied consistently on remuneration and reward mechanism such as salary offers, performance reviews, reward and recognition, and awarding of higher duties and secondments | Ongoing reporting of data on gender equity as part of a broader range of workforce data  Benchmark Council’s work and efforts on improving gender equity against industry standards through participation in surveys such as the Workplace Gender Equality Survey |  | Enhanced gender equity across Council | HR | Within existing resources |
| * 1. Apply gender equity and inclusion principles in the development of relevant new and revised Council policies, strategies and programs | Provide tools and support to staff on the impact and/or implications of the work on gender  Advocate and seek information from State Minister for Housing to understand 1. the extent to which women escaping domestic and family violence are being prioritised in housing and 2. the adequacy of supply | Work with partners and housing providers on the feasibility of adding priorities in affordable housing policy, gender equity allocation, and for women and children escaping domestic and family violence |  |  | City Living  Social and Cultural planning  Strategic Planning (affordable housing policy) | Within Existing |
| * 1. Review access to Council grants funding in relation to gender | Collate data on grant recipients and applicants according to gender breakdown  Review grant application forms and enable applicants to identify impact of funding on gender | Establish a process/system that allows gender to be captured in grant applications and acquittal reports |  | Enhanced gender equity across Council | Social and Cultural Planning | Within existing resources |
| * 1. Review access to community facilities and venues in relation to gender | Collate data on hirers who occupy community venues and facilities, including sporting grounds, according to gender breakdown | Embed a system that allows for gender to be captured in venue hirers.  Develop sporting ground allocation policy focused on ensuring equitable sportsground allocation |  | Enhanced gender equity across Council  Equitable sportsground allocation | Community facilities  Infrastructure Recreation and Parks | Within existing resources  Aligned with Recreation strategy |
| * 1. Engage with sections that work in Community Facilities places and open spaces | Work with property and urban designers to ensure Council’s community facilities and public space development consider significance of gender and gender diverse community when planning shared facilities | Guidelines and design principles for community facilities and public spaces include consideration of the significance and impact on safety and inclusion for women and gender diverse people |  | Community facilities and open spaces are safe, welcoming and inclusive of all genders | Infrastructure Services | Within existing resources |
| * 1. Engage and consult with key community groups who work with diverse communities who are more adversely affected by inequality | Consultations/forums with key agencies that work in homelessness and with young people, children, CALD, LGBTIQ, older people and the frail aged, and people with a disability | Work with culturally and linguistically diverse and interfaith communities to promote initiatives that increase awareness of gender equality and prevention of violence |  | Enhanced engagement and community connections and increased awareness | Community Wellbeing | Within existing resources |
| * 1. Engage with local Aboriginal Elders and Land Council | Consultations/forums with key agencies, local Elders and Land Council to discuss gender equity and to seek understanding of what communities need |  |  | Enhanced engagement and community connections | Community Wellbeing | Within existing resources |

## *Partnership*

| **Action** | **Short Term** | **Medium – Longer Term** | **Long Term** | **Results Based Accountability** | **Who** | **$** |
| --- | --- | --- | --- | --- | --- | --- |
| * 1. Challenge gender stereotypes and encourage gender diversity | Develop and design a video that showcases women in non-traditional roles such as STEM and outdoor roles | The video will be used across Council’s promotion and communications plan | An ongoing commitment to raise the profile and diversity across all aspects of Councils work | Enhanced gender equity across Council | IWC Women’s Committee, communications | Within existing resources |
| * 1. Establish a multi-sectioned approach that challenges gender stereotypes |  | Explore opportunities to challenge gender stereotypes through arts programming and events |  | Enhanced gender equity across Council | City living  Arts and Culture  Events | Within existing budget |
| * 1. Establish work placements to connect the workplace and senior staff with women and those working in STEM | Connect and liaise with local high schools / universities to promote work placements | A sustainable work placement system that encourages career pathways for women interested in working in STEM and/or from STEM backgrounds |  | Enhanced gender equity across Council | HR & Infrastructure Services | Within existing resources |
| * 1. Council continues to support the Inner West Domestic Violence Liaison Committee | Domestic and family violence specialists are supported and given a platform to network and work collaboratively | An effective interagency response to supporting victims of domestic and family violence |  | Decrease in DV related assaults | Well being | Within existing resources |
| * 1. Deliver respectful relationship education to young people within the LGA | Review existing delivery of respectful relationship education to schools in the LGA to ensure best practice | A whole of community approach is adopted in delivering respectful relationship education. |  | Enhanced gender equity across Council | Community Wellbeing | Within existing resources |