



INNER WEST COUNCIL

Proposed indoor venues, rooms and community centres fees

Background

During consideration of the 2019/20 Budget, Council deferred adoption of fees and charges for indoor venues, rooms and community centres, and other facilities subject to a review of eligibility criteria for subsidies and exemptions.

A review of the eligibility criteria for reduced fees and fee waivers has been undertaken. The draft criteria are published in the [Draft Grants and Fee Scales Policy](#), available to view on [Your Say Inner West](#).

The following amendments have been made to the fees and charges:

1. Session rates have been introduced at each room, venue, and facility at a rate lower than the hourly rate to accommodate local residents.
2. Bus fee increases have been aligned with CPI.

The proposed new fees can be viewed on the following pages.

Name	Year 18/19 Fee (incl. GST)	Year 19/20			
	Fee (excl. GST)	GST	Fee (incl. GST)	Increase %	

COMMUNITY SERVICES & CULTURE

Indoor Venues Fee Scale

Council provides a scaled fee structure for the hire of a range of community venues and halls to ensure equitable access.

The Fee scale policy outlines the need for community resources to be affordable and accessible for not-for-profit (NFP) groups with limited income streams.

Factors that can determine the level of fee subsidy include:

- access and affordability for local residents
- health and wellbeing benefits of the activity
- the need for Council support to enable activities to proceed
- the extent to which the activity aligns with Council's strategic priorities

All applications for venue use will be assessed in line with these priorities.

Subsidy	Organisation/Activity Type/Examples
100%	<p>Organisation:</p> <ul style="list-style-type: none"> - Incorporated NFP organisation - Unincorporated local NFP group <p>Activity Type:</p> <ul style="list-style-type: none"> - Service that enables achievement of specific Community Strategic Plan objective for local residents; and - Where there is evidence that payment of a fee for venue use will prevent the activity from occurring <p>Examples:</p> <ul style="list-style-type: none"> - Recognised social supporteg Alcoholics Anonymous, GA, NA., for their weekly meeting, - Men's Group - Seniors and cultural social support - Play groups - Local meetings of registered political organisations - Local youth band rehearsals
50%	<p>Organisation:</p> <ul style="list-style-type: none"> - Incorporated NFP organisation - Unincorporated local NFP group - Sole traders with public liability insurance - Religious institutions (ATO defined) <p>Activity Type:</p> <ul style="list-style-type: none"> - Service that enables achievement of specific Community Strategic Plan objective for local residents; and - A fee over \$5 is charged for membership/ participation - Offering community focused activities, and discounted access to health care card holders - Religious services <p>Examples:</p> <ul style="list-style-type: none"> - Dance groups - Yoga for cancer patients - Painting classes - U3A - P&C fundraiser - Charity event with over 50% beneficiaries being local residents - Weekend church service
0%	<p>Organisation:</p> <ul style="list-style-type: none"> - Commercial hirers - Private functions - Activities where IWC residents comprise less than 50% of participants <p>Activity Type:</p> <ul style="list-style-type: none"> - Activities designed for benefit of the for profit sector - Activities that are for the benefit of a private individual or organisation that is not open to the general public - Community activities designed to cater for residents of other Council areas <p>Examples:</p> <ul style="list-style-type: none"> - Sales conference - Birthday parties, weddings - Activities of a metropolitan-wide club

An assessment panel comprising specialist venues staff, and where appropriate community development staff, will assess applications to determine fee categories based on the application form.

Name	Year 18/19 Fee (incl. GST)	Year 19/20			
		Fee (excl. GST)	GST	Fee (incl. GST)	Increase %

Community Bus

Monday– Friday (7am – 4pm)	\$17.95	\$16.82	\$1.68	\$18.50	3.06%
Monday – Friday (before 9am and after 4pm)	\$45.10	\$42.27	\$4.23	\$46.50	3.10%
Saturday (Sunday rates after 3hrs on Saturday)	\$45.10	\$42.27	\$4.23	\$46.50	3.10%
Sunday	\$72.25	\$67.64	\$6.76	\$74.40	2.98%
50kms or less	\$23.55	\$22.09	\$2.21	\$24.30	3.18%
51kms – 100kms	\$47.65	\$44.64	\$4.46	\$49.10	3.04%
101kms – 150kms	\$63.05	\$59.00	\$5.90	\$64.90	2.93%
151kms – 200kms	\$94.80	\$88.73	\$8.87	\$97.60	2.95%
201kms – 250kms	\$105.05	\$98.36	\$9.84	\$108.20	3.00%
251kms – 300kms	\$123.00	\$115.18	\$11.52	\$126.70	3.01%
301kms – 350kms	\$153.75	\$144.00	\$14.40	\$158.40	3.02%
351kms or more	\$184.50	\$172.73	\$17.27	\$190.00	2.98%
Cancellation Fee (this applies to all bookings cancelled without minimum 5 working days notice)	\$63.05	\$59.00	\$5.90	\$64.90	2.93%

Home Linked Support

Food Services

Meals on Wheels Service – Main Meal	\$8.40	\$7.91	\$0.79	\$8.70	3.57%
Meals on Wheels – Main Meal (non-subsidised)	\$11.60	\$10.82	\$1.08	\$11.90	2.59%
Meals on Wheels Service – Sandwich	\$2.70	\$2.55	\$0.25	\$2.80	3.70%
Meals on Wheels Service – Dessert	\$2.50	\$2.36	\$0.24	\$2.60	4.00%
Meals on Wheels Service – Drink	\$0.80	\$0.73	\$0.07	\$0.80	0.00%
Centre Based Meals Service* and Take Away Meals Service* (per meal pack)	\$8.40	\$7.91	\$0.79	\$8.70	3.57%

*There is also capacity to vary the cost of these services based on actual cost plus margin to cover overheads and GST. A quotation will be provided prior to the order being confirmed

Bulk Meals Service – meal only (per meal)	\$8.40	\$7.91	\$0.79	\$8.70	3.57%
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Social Activities

Fee for participation in activities conducted by a professional tutor e.g.. Tai Chi, Cooking Classes – per person	\$3.00	\$2.82	\$0.28	\$3.10	3.33%
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Home Modification & Maintenance, Gardening & Handyperson Services

*minimum of one hour and area specific

Handyperson/Gardening	\$30.00	\$28.09	\$2.81	\$30.90	3.00%
Carpenter service	\$35.00	\$32.82	\$3.28	\$36.10	3.14%
Plumber service	\$40.00	\$37.45	\$3.75	\$41.20	3.00%
Full Cost Service (Ineligible for subsidised rate – not registered on myagedcare)	\$60.00	\$56.18	\$5.62	\$61.80	3.00%
Full Cost Service (Residents receiving no Aged or Disability Pension)	\$50.00	\$46.82	\$4.68	\$51.50	3.00%
Material Costs					At cost

Bus & Driver

Senior Groups Outings – per person	\$4.50	\$4.18	\$0.42	\$4.60	2.22%
Local Trips – One Pick Up and Drop Off Point – per group – full day or part there of	\$56.00	\$52.45	\$5.25	\$57.70	3.04%
Local Trips – Individual Pick Up and Drop Off – per group – at an additional 15% of Local Trips-One Pick and Drop Off point – full day or part there of	\$65.00	\$60.91	\$6.09	\$67.00	3.08%
Day Trips* – One Pick Up and Drop Off Point – per group – full day or part there of	\$148.60	\$139.18	\$13.92	\$153.10	3.03%

*Day Trips are any trips outside of Inner West LGA

Day Trips* – Individual Pick Up and Drop Off – per group – at an additional 15% of Day Trips-One Pick and Drop Off point – full day or part there of	\$171.70	\$160.82	\$16.08	\$176.90	3.03%
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*Day Trips are any trips outside of Inner West LGA

Name	Year 18/19	Year 19/20			
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	Increase %

HALL BOOKINGS – Ashfield MICHAEL MAHER ROOM

Michael Maher Room – Monday to Friday (till 5.00pm) – per hour	\$72.80	\$68.18	\$6.82	\$75.00	3.02%
Michael Maher Room – Monday to Friday (after 5.00pm) – per hour	\$84.05	\$78.73	\$7.87	\$86.60	3.03%
Michael Maher Room – Weekends & Public Holidays – per hour	\$107.60	\$100.73	\$10.07	\$110.80	2.97%
Michael Maher Room – Damage Security Deposit	\$455.00	\$455.00	\$0.00	\$455.00	0.00%
Cancellation fee	50% of Hiring fee refunded				

Bookings cancelled less than 1 week prior to the function

MERVYN FLETCHER ROOM

Mervyn Fletcher Hall – per hour	\$83.05	\$77.73	\$7.77	\$85.50	2.95%
Mervyn Fletcher Hall – Damage Security Deposit	\$455.00	\$455.00	\$0.00	\$455.00	0.00%
Cancellation fee	50% of Hiring fee refunded				

Bookings cancelled less than 1 week prior to the function

ACTIVITY ROOM – CIVIC CENTRE

Monday to Friday per hour	\$58.95	\$55.18	\$5.52	\$60.70	2.97%
Weekends and Public Holidays per hour	\$83.05	\$77.73	\$7.77	\$85.50	2.95%
Additional rooms 50% of charge per room	\$41.50	\$38.82	\$3.88	\$42.70	2.89%
Monday to Friday 9am – 5pm per day	\$253.70	\$237.55	\$23.75	\$261.30	3.00%
Saturday	\$333.10	\$311.91	\$31.19	\$343.10	3.00%
Sunday	\$333.10	\$311.91	\$31.19	\$343.10	3.00%
Activity Rooms – Damage Security Deposit	\$440.00	\$440.00	\$0.00	\$440.00	0.00%

Full fee applies to State/Federal and Local Government (except in cases where Ashfield Council is itself the sponsor)

Concessional Fee	Concessional Fee
Category 1	50% of the full fee will be charged to non-profit groups and organisations located outside the Local Government Area
Category 2	35% of the full fee will be charged to non-profit groups and organisations located within the Local Government Area
Category 3	Free use of Council rooms facilities will be available to groups that are non-profit located within the Local Government Area who do not receive formal funding, where the activities of the group have a clear community benefit.

ASHFIELD TOWN HALL

Note: Hall Fees to be paid at least 4 weeks prior to function date

Monday to Friday (till 5.00pm) – per hour	\$233.20	\$218.36	\$21.84	\$240.20	3.00%
Monday to Friday (5.00pm – midnight) – per hour – Min 4hr (see below)	\$258.80	\$242.36	\$24.24	\$266.60	3.01%
Note: bookings after 5pm must be a minimum of a 4 hour block from the start of the booking, including daytime (at daytime rate or daytime block fee if applicable)	\$0.00	\$0.00	\$0.00	\$0.00	∞
Weekends & Public Holidays – per hour – Min 4 hrs	\$320.30	\$299.91	\$29.99	\$329.90	3.00%
Monday to Friday – per day 9.00am – 5.00pm Daytime Block Booking	\$1,035.25	\$969.36	\$96.94	\$1,066.30	3.00%
Weekends & Public Holidays – per day 9.00am – 12midnight Block Booking	\$2,613.75	\$2,447.45	\$244.75	\$2,692.20	3.00%
Town Hall – Damage Security Deposit	\$740.00	\$740.00	\$0.00	\$740.00	0.00%
Town Hall – Damage Security Deposit – Hirers using the Control Room	\$1,025.00	\$1,025.00	\$0.00	\$1,025.00	0.00%
Cancellation Fee	Cancellation Fee				
Ashfield Town Hall – client & caterers access to arrange hall prior to function (if not preceding function in hall) – per hour	\$151.20	\$141.55	\$14.15	\$155.70	2.98%

Name	Year 18/19 Fee (incl. GST)	Year 19/20			
	Fee (excl. GST)	GST	Fee (incl. GST)	Increase %	
Cleaning Fees	If cleaning access is not available by 10.30pm weeknights, additional cleaning fees incurred by Council will be on-charged.				
Bookings cancelled less than 1 week prior to the function	No refund of Damage Security Deposit				
Bookings cancelled between 1 and 3 weeks prior to the function	50% of Damage Security Deposit refunded				
Bookings cancelled more than 3 weeks prior to the function	Full refund of Damage Security Deposit				

ANNANDALE COMMUNITY CENTRE – Leichhardt

The rates below have been determined in accordance with the Reduced Fees and Fee Waiver Guidelines which determine eligibility and selection criteria for reduced fees:

- Community Rate - 50% of applicable fee
- Support Group Rate - 20% of applicable fee
- Fee Waiver - no charge

Upstairs Hall

(Maximum 100 People)

Standard Rate Monday – Sunday (before 6:00pm)	\$65.60	\$61.45	\$6.15	\$67.60	3.05%
Standard Rate Monday – Sunday (after 6:00pm)	\$82.00	\$76.82	\$7.68	\$84.50	3.05%
Standard Day Rate (8am – 6pm)	\$192.00	\$179.82	\$17.98	\$197.80	3.02%
Standard Evening Rate (6pm – 12 Midnight)	\$240.00	\$224.73	\$22.47	\$247.20	3.00%
Standard Whole Day Rate (8am – 12 Midnight)	\$400.00	\$374.55	\$37.45	\$412.00	3.00%
Community Rate Monday – Sunday (before 6:00pm)	\$32.80	\$30.73	\$3.07	\$33.80	3.05%
Community Rate Monday – Sunday (after 6:00pm)	\$41.00	\$38.36	\$3.84	\$42.20	2.93%
Community Day Rate (8am – 6pm)	\$96.00	\$89.91	\$8.99	\$98.90	3.02%
Community Evening Rate (6pm – 12 Midnight)	\$120.00	\$112.36	\$11.24	\$123.60	3.00%
Community Whole Day Rate (8am – 12 Midnight)	\$200.00	\$187.27	\$18.73	\$206.00	3.00%
Support Group Rate Monday – Sunday (before 6:00pm)	\$13.35	\$12.55	\$1.25	\$13.80	3.37%
Support Group Rate Monday – Sunday (after 6:00pm)	\$16.40	\$15.36	\$1.54	\$16.90	3.05%
Support Day Rate (8am – 12 Midnight)	\$39.00	\$36.55	\$3.65	\$40.20	3.08%
Support Evening Rate (6pm – 12 Midnight)	\$48.00	\$44.91	\$4.49	\$49.40	2.92%
Support Whole Day Rate (8am – 12 Midnight)	\$80.00	\$74.91	\$7.49	\$82.40	3.00%
Rehearsal/Practice Sessions (maximum 3 people) when the office is attended	\$16.40	\$15.36	\$1.54	\$16.90	3.05%
Community Rate Rehearsal/Practice Sessions (maximum 3 people) when the office is attended	\$8.20	\$7.64	\$0.76	\$8.40	2.44%

Meeting Room

Standard Rate Monday – Sunday (before 6:00pm)	\$32.80	\$30.73	\$3.07	\$33.80	3.05%
Standard Rate Monday – Sunday (after 6:00pm)	\$44.60	\$41.73	\$4.17	\$45.90	2.91%
Community Rate Monday – Sunday (before 6:00pm)	\$15.90	\$14.91	\$1.49	\$16.40	3.14%
Community Rate Monday – Sunday (after 6:00pm)	\$22.05	\$20.64	\$2.06	\$22.70	2.95%
Support Group Rate Monday – Sunday (before 6:00pm)	\$6.65	\$6.18	\$0.62	\$6.80	2.26%
Support Group Rate Monday – Sunday (after 6:00pm)	\$8.70	\$8.18	\$0.82	\$9.00	3.45%
Key Deposit	\$50.00	\$50.00	\$0.00	\$50.00	0.00%
Refundable Bond	\$200.00	\$200.00	\$0.00	\$200.00	0.00%
Refundable Bond for "high risk" functions. This increased bond may be imposed at the discretion of Council staff.	\$500.00	\$500.00	\$0.00	\$500.00	0.00%

Cancellation Fees

28 days and greater prior to booking	25% of Hire Fee Min. Fee: \$0.10
From 14 days up to and including 27 days prior to booking	50% of Hire Fee Min. Fee: \$0.10
Less than 14 days prior to booking	100% of Hire Fee Min. Fee: \$0.10

Name	Year 18/19	Year 19/20			
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	Increase %

JIMMY LITTLE COMMUNITY CENTRE – Leichhardt

The rates below have been determined in accordance with the Reduced Fees and Fee Waiver Guidelines which determine eligibility and selection criteria for reduced fees:

- Community Rate - 50% of applicable fee
- Support Group Rate - 20% of applicable fee
- Fee Waiver - no charge

Main Hall

Standard Rate	\$65.60	\$61.45	\$6.15	\$67.60	3.05%
Community Rate	\$32.80	\$30.73	\$3.07	\$33.80	3.05%
Support Group Rate	\$13.35	\$12.55	\$1.25	\$13.80	3.37%
Standard Day Rate (8am – 6pm)	\$250.00	\$234.09	\$23.41	\$257.50	3.00%
Community Day Rate (8am – 6pm)	\$125.00	\$117.09	\$11.71	\$128.80	3.04%
Support Day Rate (8am – 6pm)	\$50.00	\$46.82	\$4.68	\$51.50	3.00%

Meeting Room

Standard Rate	\$38.45	\$36.00	\$3.60	\$39.60	2.99%
Standard Day Rate (8am – 6pm)	\$120.00	\$112.36	\$11.24	\$123.60	3.00%
Community Rate	\$18.45	\$17.27	\$1.73	\$19.00	2.98%
Community Day Rate (8am – 6pm)	\$60.00	\$56.18	\$5.62	\$61.80	3.00%
Support Group Rate	\$8.20	\$7.64	\$0.76	\$8.40	2.44%
Support Day Rate (8am – 6pm)	\$24.00	\$22.45	\$2.25	\$24.70	2.92%
Key Deposit	\$50.00	\$50.00	\$0.00	\$50.00	0.00%
Refundable Bond	\$200.00	\$200.00	\$0.00	\$200.00	0.00%
Refundable Bond for "high risk" functions. This increased bond may be imposed at the discretion of Council staff.	\$500.00	\$500.00	\$0.00	\$500.00	0.00%

Cancellation Fees

28 days and greater prior to booking	25% of Hire Fee Min. Fee: \$0.10
From 14 days up to and including 27 days prior to booking	50% of Hire Fee Min. Fee: \$0.10
Less than 14 days prior to booking	100% of Hire Fee Min. Fee: \$0.10

MARKET PLACE COMMUNITY ROOM – Leichhardt

The rates below have been determined in accordance with the Reduced Fees and Fee Waiver Guidelines which determine eligibility and selection criteria for reduced fees:

- Community Rate - 50% of applicable fee
- Support Group Rate - 20% of applicable fee
- Fee Waiver - no charge

Standard Rate	\$29.20	\$27.36	\$2.74	\$30.10	3.08%
Community Rate	\$12.80	\$12.00	\$1.20	\$13.20	3.12%
Support Group Rate	\$5.65	\$5.27	\$0.53	\$5.80	2.65%
Key Deposit	\$50.00	\$50.00	\$0.00	\$50.00	0.00%

HANNAFORD COMMUNITY CENTRE – Leichhardt

The rates below have been determined in accordance with the Reduced Fees and Fee Waiver Guidelines which determine eligibility and selection criteria for reduced fees:

- Community Rate - 50% of applicable fee
- Support Group Rate - 20% of applicable fee
- Fee Waiver - no charge

Key Deposit	\$50.00	\$50.00	\$0.00	\$50.00	0.00%
Refundable Bond	\$200.00	\$200.00	\$0.00	\$200.00	0.00%
Refundable Bond for "high risk" functions. This increased bond may be imposed at the discretion of Council staff.	\$500.00	\$500.00	\$0.00	\$500.00	0.00%

Name	Year 18/19	Year 19/20			
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	Increase %

1st Floor – Heffernan Hall

Standard Rate	\$76.35	\$71.45	\$7.15	\$78.60	2.95%
Community Rate	\$38.45	\$36.00	\$3.60	\$39.60	2.99%
Support Group Rate	\$15.40	\$14.45	\$1.45	\$15.90	3.25%
Standard Day Rate (8am – 6pm)	\$225.00	\$210.73	\$21.07	\$231.80	3.02%
Community Day Rate (8am – 6pm)	\$112.50	\$105.36	\$10.54	\$115.90	3.02%
Support Day Rate (8am – 6pm)	\$45.00	\$42.18	\$4.22	\$46.40	3.11%

Ground Floor – Activity Room

Standard Rate	\$59.45	\$55.64	\$5.56	\$61.20	2.94%
Community Rate	\$29.70	\$27.82	\$2.78	\$30.60	3.03%
Support Group Rate	\$12.30	\$11.55	\$1.15	\$12.70	3.25%
Standard Day Rate (8am – 6pm)	\$174.00	\$162.91	\$16.29	\$179.20	2.99%
Community Day Rate (8am – 6pm)	\$87.00	\$81.45	\$8.15	\$89.60	2.99%
Support Day Rate (8am – 6pm)	\$35.00	\$32.82	\$3.28	\$36.10	3.14%

Ground Floor – Therapy Room

Standard Rate	\$25.65	\$24.00	\$2.40	\$26.40	2.92%
Community Rate	\$12.80	\$12.00	\$1.20	\$13.20	3.12%
Support Group Rate	\$5.15	\$4.82	\$0.48	\$5.30	2.91%

2nd Floor – Meeting Room

Standard Rate	\$38.45	\$36.00	\$3.60	\$39.60	2.99%
Community Rate	\$19.45	\$18.18	\$1.82	\$20.00	2.83%
Support Group Rate	\$8.20	\$7.64	\$0.76	\$8.40	2.44%

2nd Floor – Meeting Room & Lounge

Standard Rate	\$65.60	\$61.45	\$6.15	\$67.60	3.05%
Community Rate	\$32.80	\$30.73	\$3.07	\$33.80	3.05%
Support Group Rate	\$13.35	\$12.55	\$1.25	\$13.80	3.37%

Cancellation Fees

28 days and greater prior to booking	25% of Hire Fee Min. Fee: \$0.10
From 14 days up to and including 27 days prior to booking	50% of Hire Fee Min. Fee: \$0.10
Less than 14 days prior to booking	100% of Hire Fee Min. Fee: \$0.10

CLONTARF COTTAGE – Leichhardt

The rates below have been determined in accordance with the Reduced Fees and Fee Waiver Guidelines which determine eligibility and selection criteria for reduced fees:

- Community Rate - 50% of applicable fee
- Support Group Rate - 20% of applicable fee
- Fee Waiver - no charge

Standard Rate	\$71.25	\$66.73	\$6.67	\$73.40	3.02%
Standard Day Rate (8am – 6pm)	\$250.00	\$234.09	\$23.41	\$257.50	3.00%
Community Rate	\$35.85	\$33.55	\$3.35	\$36.90	2.93%
Community Day Rate (8am – 6pm)	\$125.00	\$117.09	\$11.71	\$128.80	3.04%
Support Group Rate	\$14.35	\$13.45	\$1.35	\$14.80	3.14%
Support Day Rate (8am – 6pm)	\$50.00	\$46.82	\$4.68	\$51.50	3.00%
Standard Exhibitions	\$65.60	\$61.45	\$6.15	\$67.60	3.05%
Key Deposit	\$50.00	\$50.00	\$0.00	\$50.00	0.00%
Refundable Bond	\$200.00	\$200.00	\$0.00	\$200.00	0.00%
Refundable Bond for "high risk" functions. This increased bond may be imposed at the discretion of Council staff.	\$500.00	\$500.00	\$0.00	\$500.00	0.00%

Name	Year 18/19	Year 19/20			
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	Increase %

Cancellation Fees

28 days and greater prior to booking		25% of Hire Fee Min. Fee: \$0.10
From 14 days up to and including 27 days prior to booking		50% of Hire Fee Min. Fee: \$0.10
Less than 14 days prior to booking		100% of Hire Fee Min. Fee: \$0.10

WHITES CREEK COTTAGE – Leichhardt

The rates below have been determined in accordance with the Reduced Fees and Fee Waiver Guidelines which determine eligibility and selection criteria for reduced fees:

- Community Rate - 50% of applicable fee
- Support Group Rate - 20% of applicable fee
- Fee Waiver - no charge

Key Deposit	\$50.00	\$50.00	\$0.00	\$50.00	0.00%
Refundable Bond	\$200.00	\$200.00	\$0.00	\$200.00	0.00%
Refundable Bond for "high risk" functions. This increased bond may be imposed at the discretion of Council staff.	\$500.00	\$500.00	\$0.00	\$500.00	0.00%

Melaleuca Room

Hourly hire - available from 8:30am to 6:00pm

Melaleuca room – Standard Rate	\$44.60	\$41.73	\$4.17	\$45.90	2.91%
Melaleuca room – Community Rate	\$21.55	\$20.18	\$2.02	\$22.20	3.02%
Melaleuca room – Support Group Rate	\$9.20	\$8.64	\$0.86	\$9.50	3.26%
Day Rate (8.30am – 6pm) – Standard Rate	\$174.00	\$162.91	\$16.29	\$179.20	2.99%
Day Rate (8.30am – 6pm) – Community Rate	\$87.00	\$81.45	\$8.15	\$89.60	2.99%
Day Rate (8.30am – 6pm) – Support Group Rate	\$35.00	\$32.82	\$3.28	\$36.10	3.14%

The Stables

Hourly hire - available from 8:30am to 6:00pm

Stables – Standard Rate	\$25.00	\$23.45	\$2.35	\$25.80	3.20%
Stables – Community Rate	\$12.50	\$11.73	\$1.17	\$12.90	3.20%
Stables – Support Group Rate	\$5.00	\$4.73	\$0.47	\$5.20	4.00%
Day Rate (8.30am – 6pm) – Standard Rate	\$115.00	\$107.73	\$10.77	\$118.50	3.04%
Day Rate (8.30am – 6pm) – Community Rate	\$57.50	\$53.82	\$5.38	\$59.20	2.96%
Day Rate (8.30am – 6pm) – Support Group Rate	\$25.00	\$23.45	\$2.35	\$25.80	3.20%

Cancellation Fees

Hourly hire - available from 8:30am to 6:00pm

28 days and greater prior to booking		25% of Hire Fee Min. Fee: \$0.10
From 14 days up to and including 27 days prior to booking		50% of Hire Fee Min. Fee: \$0.10
Less than 14 days prior to booking		100% of Hire Fee Min. Fee: \$0.10

Name	Year 18/19	Year 19/20			
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	Increase %

TOWN HALLS – Leichhardt

Leichhardt Town Hall

Rates are based on the actual time hall is occupied (including set up and pack up time), not on the trading hours or the function time

Hours of use of the hall are restricted to 8am - 12 midnight, however if goods are stored overnight for removal the next day, the applicable rate for the next day is payable

Goods cannot be delivered or removed outside of the hours of use

The rates have been determined in accordance with the Reduced Fees and Fee Waiver Guidelines which determine eligibility and selection criteria for reduced fees:

- Community Rate - 50% of applicable fee
- Support Group Rate - 20% of applicable fee
- Fee Waiver - no charge

Fire alarm call out fee (false alarm to be passed onto hirers)	\$1,506.75	\$1,410.91	\$141.09	\$1,552.00	3.00%
Refundable Bond	\$500.00	\$500.00	\$0.00	\$500.00	0.00%
Refundable Bond – "High Risk" Functions (this increased bond may be imposed at the discretion of Council staff)	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	0.00%

Weekdays

Whole Day (8:00am – 12 Midnight)	\$1,149.00	\$1,075.91	\$107.59	\$1,183.50	3.00%
Day (8:00am – 5:00pm)	\$638.50	\$597.91	\$59.79	\$657.70	3.01%
Evening (5:00pm – 12 Midnight)	\$857.00	\$802.45	\$80.25	\$882.70	3.00%
1/2 day rate (maximum 4.5 hours between the hours of 8:00am to 5:00pm)	\$465.00	\$435.45	\$43.55	\$479.00	3.01%
Hourly rate (additional hours as part of a longer hire)	\$93.00	\$87.09	\$8.71	\$95.80	3.01%

Weekends & Public Holidays

Whole Day (8:00am – 12 Midnight)	\$1,773.25	\$1,660.36	\$166.04	\$1,826.40	3.00%
Day (8:00am – 5:00pm)	\$999.35	\$935.73	\$93.57	\$1,029.30	3.00%
Evening (5:00pm – 12 Midnight)	\$1,250.50	\$1,170.91	\$117.09	\$1,288.00	3.00%
1/2 day rate (maximum 4.5 hours between the hours of 8am to 5:00pm)	\$712.35	\$667.00	\$66.70	\$733.70	3.00%
Hourly rate (additional hours in a given day as part of a longer hire)	\$95.85	\$89.73	\$8.97	\$98.70	2.97%

Cancellation Fees

28 days and greater prior to booking	25% of Hire Fee Min. Fee: \$0.10
From 14 days up to and including 27 days prior to booking	50% of Hire Fee Min. Fee: \$0.10
Less than 14 days prior to booking	100% of Hire Fee Min. Fee: \$0.10

Annandale Downstairs Back Hall

The rates have been determined in accordance with the Reduced Fees and Fee Waiver Guidelines which determine eligibility and selection criteria for reduced fees:

- Community Rate - 50% of applicable fee
- Support Group Rate - 20% of applicable fee
- Fee Waiver - no charge

Whole Day (8:00am – 12 Midnight)	\$512.50	\$479.91	\$47.99	\$527.90	3.00%
Day (8:00am – 6:00pm)	\$256.25	\$239.91	\$23.99	\$263.90	2.99%
Evening (6:00pm – 12 Midnight)	\$289.55	\$271.09	\$27.11	\$298.20	2.99%
Monday – Friday (before 6:00pm)	\$87.10	\$81.55	\$8.15	\$89.70	2.99%
Monday – Friday (after 6:00pm)	\$143.50	\$134.36	\$13.44	\$147.80	3.00%
Saturday	\$143.50	\$134.36	\$13.44	\$147.80	3.00%
Sunday & Public Holidays	\$151.20	\$141.55	\$14.15	\$155.70	2.98%
Refundable Bond	\$500.00	\$500.00	\$0.00	\$500.00	0.00%
Refundable Bond – "High Risk" Functions (this increased bond may be imposed at the discretion of Council staff)	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	0.00%

Name	Year 18/19	Year 19/20			
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	Increase %

Cancellation Fees

28 days and greater prior to booking				25% of Hire Fee Min. Fee: \$0.10
From 14 days up to and including 27 days prior to booking				50% of Hire Fee Min. Fee: \$0.10
Less than 14 days prior to booking				100% of Hire Fee Min. Fee: \$0.10

Balmain Town Hall

The rates have been determined in accordance with the Reduced Fees and Fee Waiver Guidelines which determine eligibility and selection criteria for reduced fees:

- Community Rate - 50% of applicable fee
- Support Group Rate - 20% of applicable fee
- Fee Waiver - no charge

Commercial rate – 8:00am – 12 Midnight (daily rate)	\$825.00	\$772.55	\$77.25	\$849.80	3.01%
Commercial rate – 8:00am – 6:00pm (half day rate)	\$390.00	\$365.18	\$36.52	\$401.70	3.00%
Commercial rate – 6:00pm – 12 Midnight (evening rate)	\$495.00	\$463.55	\$46.35	\$509.90	3.01%
Commercial rate – before 6:00pm (hourly rate)	\$133.25	\$124.73	\$12.47	\$137.20	2.96%
Commercial rate – after 6:00pm (hourly rate)	\$169.15	\$158.36	\$15.84	\$174.20	2.99%
Fire alarm call out fee (false alarm to be passed onto hirers)	\$1,506.75	\$1,410.91	\$141.09	\$1,552.00	3.00%

Hiring Fees for PA Equipment

Only one fee payable for items returned at the same time

PA technician/operator	\$156.30	\$146.36	\$14.64	\$161.00	3.01%
Mackie Sound System – Commercial Rate	\$796.95	\$746.27	\$74.63	\$820.90	3.01%
Drum kit Microphones – Commercial Rate	\$65.60	\$61.45	\$6.15	\$67.60	3.05%
Three Channel DJ Mixer – Commercial Rate	\$97.90	\$91.64	\$9.16	\$100.80	2.96%
Refundable Bond	\$500.00	\$500.00	\$0.00	\$500.00	0.00%
Refundable Bond – "High Risk" Functions (this increased bond may be imposed at the discretion of Council staff)	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	0.00%

Cancellation Fees

28 days and greater prior to booking				25% of Hire Fee Min. Fee: \$0.10
From 14 days up to and including 27 days prior to booking				50% of Hire Fee Min. Fee: \$0.10
Less than 14 days prior to booking				100% of Hire Fee Min. Fee: \$0.10

Balmain Town Hall Meeting Room

Up to 100 people

8:00am – 12 Midnight (daily rate)	\$281.90	\$264.00	\$26.40	\$290.40	3.02%
8:00am – 6:00pm (half day rate)	\$140.95	\$132.00	\$13.20	\$145.20	3.02%
6:00pm – 12 Midnight (evening rate)	\$197.30	\$184.73	\$18.47	\$203.20	2.99%
Monday – Sunday before 6:00pm (hourly rate)	\$62.00	\$58.09	\$5.81	\$63.90	3.06%
Monday – Sunday after 6:00pm (hourly rate)	\$67.65	\$63.36	\$6.34	\$69.70	3.03%
Refundable Bond	\$500.00	\$500.00	\$0.00	\$500.00	0.00%

Cancellation Fees

28 days and greater prior to booking				25% of Hire Fee Min. Fee: \$0.10
From 14 days up to and including 27 days prior to booking				50% of Hire Fee Min. Fee: \$0.10
Less than 14 days prior to booking				100% of Hire Fee Min. Fee: \$0.10

Name	Year 18/19 Fee (incl. GST)	Year 19/20		
	Fee (excl. GST)	GST	Fee (incl. GST)	Increase %

HALL & VENUE HIRE – Marrickville

Explanatory Notes	Explanatory Notes
Category 1: Commercial/private hirer	Category 1: Commercial/private hirer. Any hirer who cannot produce a concession/health card or Not-For-Profit evidence of Incorporation fall under this Category. All commercial hirers need to provide evidence of: - Public Liability Insurance Private hirers are covered by Council's Public Liability Insurance.
Any hirer who cannot produce a concession/health card or Not-For-Profit evidence of Incorporation fall under this Category. All commercial hirers need to provide evidence of: - Public Liability Insurance Private hirers are covered by Council's Public Liability Insurance	
Category 2: Not-for-profit (NFP)	Category 2: Not-for-profit (NFP). These organisations need to provide: - Certificate of Incorporation - Public Liability Insurance One (1) session of four (4) hours per day available for Category 2 hirers between Monday to Sunday at the Community Meeting Rooms, and Monday to Friday (until 5pm Friday) at the Town Halls. Additional hours/days will be charged at Category 1 rates. Political parties and State Government fall under this Category, and need to provide Public Liability Insurance only. Artists also fall under this category subject to the primary purpose of hire being a non-commercial, creative activity and the hirer is able to demonstrate history of creative practice. Artists do not need to provide evidence of public liability insurance.
These organisations need to provide: - Certificate of Incorporation - Public Liability Insurance One (1) session of four (4) hours per day available for Category 2 hirers between Monday to Sunday at the Community Meeting Rooms, and Monday to Friday (until 5pm Friday) at the Town Halls. Additional hours/days will be charged at Category 1 rates. Political parties and State Government fall under this Category, and need to provide Public Liability Insurance only. Artists also fall under this category subject to the primary purpose of hire being a non-commercial, creative activity and the hirer is able to demonstrate history of creative practice. Artists do not need to provide evidence of public liability insurance.	
Category 3: Not-for-profit charging members (NFPCM)	Category 3: Not-for-profit charging members (NFPCM). These organisations are NFPs whom charge members to attend their event. These include but are not limited to charging for a service (i.e.. dancing), entry to the event etc. These organisations need to provide: - Certificate of Incorporation - Public Liability Insurance One (1) session of four (4) hours per day available for Category 3 hirers between Monday to Sunday at the Community Meeting Rooms, and Monday to Friday (until 5pm Friday) at the Town Halls. Additional hours/days will be charged at Category 1 rates.
These organisations are NFPs whom charge members to attend their event. These include but are not limited to charging for a service (i.e.. dancing), entry to the event etc. These organisations need to provide: - Certificate of Incorporation - Public Liability Insurance One (1) session of four (4) hours per day available for Category 3 hirers between Monday to Sunday at the Community Meeting Rooms, and Monday to Friday (until 5pm Friday) at the Town Halls. Additional hours/days will be charged at Category 1 rates.	
Category 4: Pension/Concession card holder	Category 4: Pension/Concession card holder. To be eligible to use a pensioner/health card to make a venue booking you must fulfil the following criteria: - Must provide evidence of a valid pensioner/health card and provide a copy at time of booking - Must reside within the Marrickville area and provide evidence of residential address - Must be holding the event for yourself, or be the guardian/carer of the person under 18 who the event is for.
To be eligible to use a pensioner/health card to make a venue booking you must fulfil the following criteria: - Must provide evidence of a valid pensioner/health card and provide a copy at time of booking - Must reside within the Marrickville area and provide evidence of residential address - Must be holding the event for yourself, or be the guardian/carer of the person under 18 who the event is for	
Category 5: Unincorporated Community Organisations	Category 5: Unincorporated Community Organisations. These organisations need to provide: reasonable evidence that the group is community based, e.g. letter of reference, website, letterhead. One (1) session of four (4) hours per day available for Category 5 hirers between Monday to Sunday at the Community Meeting Rooms, and Monday to Friday (until 5pm Friday) at the Town Halls. Additional hours/days will be charged at Category 1 rates.
These organisations need to provide: Reasonable evidence that the group is community based, e.g. letter of reference, website, letterhead. One (1) session of four (4) hours per day available for Category 5 hirers between Monday to Sunday at the Community Meeting Rooms, and Monday to Friday (until 5pm Friday) at the Town Halls. Additional hours/days will be charged at Category 1 rates.	

Name	Year 18/19	Year 19/20			
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	Increase %
Consecutive Days	Consecutive Days				
Consecutive days hire require a minimum of twelve (12) hours hire at the Town Halls and eight (8) hours hire at the Community Meeting Rooms each day to retain the venue overnight.	Consecutive days hire require a minimum of twelve (12) hours hire at the Town Halls and eight (8) hours hire at the Community Meeting Rooms each day to retain the venue overnight.				
Annual Request for regular hire	Annual Request for regular hire				
An annual request for applications for the allocation of venues for regular hire is conducted. Payment of regular hire will be by invoice. Additional dates/times requested need to be paid at the time of booking.	An annual request for applications for the allocation of venues for regular hire is conducted. Payment of regular hire will be by invoice. Additional dates/times requested need to be paid at the time of booking.				
Bonds	Bonds				
Bonds for Community Meeting Rooms by NFP and NFPCM who are processed through the annual request for regular hire of venues are not required.	Bonds for Community Meeting Rooms by NFP and NFPCM who are processed through the annual request for regular hire of venues are not required.				
All bonds to be paid at time of booking. Bond will be refunded to the individual who has made the bond payment by cheque. Bond may be withheld if Terms and Conditions of Venue Hire are not adhered to. Council will charge additional costs i.e., damage to the venue as a result of the hire, overstay of time hired, additional cleaning costs, set up of hall etc. if the Terms and Conditions are not followed. Hirer's may be required to pay additional costs if the bond is not sufficient for the damage/repair required.	All bonds to be paid at time of booking. Bond will be refunded to the individual who has made the bond payment by cheque. Bond may be withheld if Terms and Conditions of Venue Hire are not adhered to. Council will charge additional costs i.e., damage to the venue as a result of the hire, overstay of time hired, additional cleaning costs, set up of hall etc. if the Terms and Conditions are not followed. Hirer's may be required to pay additional costs if the bond is not sufficient for the damage/repair required.				
The amount listed in the Fees and Charges for each venue is a minimum bond only. The Director of Community Services may increase the bond amount as appropriate to the nature of the activity and potential risk to Council Venues.	The amount listed in the Fees and Charges for each venue is a minimum bond only. The Director of Community Services may increase the bond amount as appropriate to the nature of the activity and potential risk to Council Venues.				
Cancellations	Cancellations				
All bookings are to be paid in full at time of booking. Cancellations of more than one (1) month prior to date of the hire incur a penalty of 50% of the hire fee costs. Cancellations of less than 1 month prior to the date of the function incur a penalty of 100% of the hire fee.	All bookings are to be paid in full at time of booking. Cancellations of more than one (1) month prior to date of the hire incur a penalty of 50% of the hire fee costs. Cancellations of less than 1 month prior to the date of the function incur a penalty of 100% of the hire fee.				
Out Of Hours Opening Fee – Monday to Friday	\$361.30	\$338.27	\$33.83	\$372.10	2.99%
Out Of Hours Opening Fee – Saturday to Sunday	\$420.25	\$393.55	\$39.35	\$432.90	3.01%
Fire Brigade Fee – charges incurred for Fire Brigade attendance due activity by hirer	\$1,506.75	\$1,410.91	\$141.09	\$1,552.00	3.00%
Security Fee – charges incurred for Security attendance due to activity by hirer	At Cost Plus 10%				

TOWN HALLS – Marrickville

Petersham and Marrickville Town Halls Hire

Category 1

Monday to Friday (before 5pm Friday) – hourly rate	\$115.30	\$108.00	\$10.80	\$118.80	3.04%
Friday 5pm – Saturday 1am	\$1,260.75	\$1,180.55	\$118.05	\$1,298.60	3.00%
Saturday, Sunday and Public Holidays 6 hour block	\$1,158.25	\$1,084.55	\$108.45	\$1,193.00	3.00%
Saturday, Sunday and Public Holidays per day(all day charge from 6am – 1am)	\$2,316.50	\$2,169.09	\$216.91	\$2,386.00	3.00%

Petersham Town Hall Old Council Chambers

Monday to Friday (before 5pm Friday) – hourly rate	\$73.80	\$69.09	\$6.91	\$76.00	2.98%
Friday 5pm – Saturday 1am	\$210.10	\$196.73	\$19.67	\$216.40	3.00%
Saturday, Sunday and Public Holidays per day (all day charge from 6am – 1am)	\$189.65	\$177.55	\$17.75	\$195.30	2.98%

Category 2

Monday to Friday (before 5pm Friday) – hourly rate	\$0.00	\$0.00	\$0.00	\$0.00	∞
Friday 5pm – Saturday 1am	\$630.40	\$590.27	\$59.03	\$649.30	3.00%
Saturday, Sunday and Public Holidays 6 hour block	\$525.30	\$491.91	\$49.19	\$541.10	3.01%
Saturday, Sunday and Public Holidays per day (all day charge from 6am – 1am)	\$1,158.25	\$1,084.55	\$108.45	\$1,193.00	3.00%

Category 3

Monday to Friday (before 5pm Friday) – hourly rate	\$30.75	\$28.82	\$2.88	\$31.70	3.09%
Friday 5pm – Saturday 1am	\$630.40	\$590.27	\$59.03	\$649.30	3.00%
Saturday, Sunday and Public Holidays 6 hour block	\$525.30	\$491.91	\$49.19	\$541.10	3.01%

Name	Year 18/19 Fee (incl. GST)	Year 19/20			
		Fee (excl. GST)	GST	Fee (incl. GST)	Increase %
Saturday, Sunday and Public Holidays per day (all day charge from 6am – 1am)	\$1,158.25		\$108.45	\$1,193.00	3.00%
Category 4					
Monday to Friday (before 5pm Friday) – hourly rate	\$115.30	\$108.00	\$10.80	\$118.80	3.04%
Friday 5pm – Saturday 1am	\$1,260.75	\$1,180.55	\$118.05	\$1,298.60	3.00%
Saturday, Sunday and Public Holidays 6 hour block	\$1,158.25	\$1,084.55	\$108.45	\$1,193.00	3.00%
Saturday, Sunday and Public Holidays per day (all day charge from 6am – 1am)	\$2,316.50	\$2,169.09	\$216.91	\$2,386.00	3.00%
Category 5					
Monday to Friday (before 5pm Friday) – hourly rate	\$0.00	\$0.00	\$0.00	\$0.00	∞
Friday 5pm – Saturday 1am	\$630.40	\$590.27	\$59.03	\$649.30	3.00%
Saturday, Sunday and Public Holidays 6 hour block	\$525.30	\$491.91	\$49.19	\$541.10	3.01%
Saturday, Sunday and Public Holidays per day (all day charge from 6am – 1am)	\$1,158.25	\$1,084.55	\$108.45	\$1,193.00	3.00%
Bond – Town Halls					
Bond	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00	0.00%
Community Meeting Rooms					
Herb Greedy, Seaview Street Hall, St Peters Town Hall Level 1, Yanada Room					
Category 1					
Monday to Sunday – hourly rate	\$73.80	\$69.09	\$6.91	\$76.00	2.98%
Category 2					
Monday to Sunday – hourly rate	\$0.00	\$0.00	\$0.00	\$0.00	∞
Category 3					
Monday to Sunday – hourly rate	\$21.00	\$19.64	\$1.96	\$21.60	2.86%
Category 4					
Monday to Sunday – hourly rate	\$10.25	\$9.64	\$0.96	\$10.60	3.41%
Category 5					
Monday to Sunday – hourly rate	\$0.00	\$0.00	\$0.00	\$0.00	∞
Bond – community Meeting Room					
Bond	\$500.00	\$500.00	\$0.00	\$500.00	0.00%
Small Community Meeting Rooms					
St Peters Town Hall Ground Floor					
Category 1					
Monday to Sunday – hourly rate	\$36.90	\$34.55	\$3.45	\$38.00	2.98%
Category 2					
Monday to Sunday – hourly rate	\$0.00	\$0.00	\$0.00	\$0.00	∞
Category 3					
Monday to Sunday – hourly rate	\$10.25	\$9.64	\$0.96	\$10.60	3.41%
Category 4					
Monday to Sunday – hourly rate	\$10.25	\$9.64	\$0.96	\$10.60	3.41%
Category 5					
Monday to Sunday – hourly rate	\$0.00	\$0.00	\$0.00	\$0.00	∞
Bond – community Meeting Room					
Bond	\$500.00	\$500.00	\$0.00	\$500.00	0.00%
Lost Key/swipe charge (all venues)					
Lost Key	\$169.15	\$158.36	\$15.84	\$174.20	2.99%
Chrissie Cotter Gallery					
Artists / Performers – including local artists and performers; and non-local artists and performers mounting exhibitions / performances of interest to the Marrickville community	15% commission on all work sold and 15% commission of any door fees for performances; GST as applicable				
Artist / Performers – Bond and Key Deposit	\$229.60	\$229.60	\$0.00	\$229.60	0.00%
Enmore Resource Centre Rent					
Key fee – per key	Not Applicable				
Bond	Not Applicable				
Use per hour or part thereof	Not Applicable				

Name	Year 18/19	Year 19/20			
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	Increase %

TOM FOSTER COMMUNITY CARE – Marrickville

Food Services

Catering for functions, training days and special events/celebrations*	Based on quotation comprising actual cost plus margin to cover overheads, including kitchen and transport plus GST
Training and Resources	Based on quotation comprising actual cost plus 10% margin to cover administration costs

Activities Program

Fee for provision of services by health professionals e.g.. podiatry, nutritionist – per person	To be set for each service based on the actual cost of the service less a subsidy to be determined.
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