**Draft**

**Grants**

**Program**

**Guidelines**

**2020**

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# Introduction

Inner West Council offers grants that support a culturally diverse, progressive and sustainable Inner West.

The grants program provides financial support to projects that align with Council’s five community strategic directions, including an ecologically sustainable Inner West; unique, liveable and networked neighbourhoods; creative communities and a strong economy; caring, happy and healthy communities and progressive local leadership.

These guidelines set out the purpose and objectives for each grant stream.

## For more information

Each grant stream is managed by a dedicated grant officer who is available to discuss your grant proposal.

The contact details of the relevant grant officer for each grant stream are contained in these guidelines from page thirteen onwards.

For more information, go to [innerwest.nsw.gov.au/contribute/grants](https://www.innerwest.nsw.gov.au/contribute/grants).

# About the Inner West

Located in the inner-west of Sydney and framed by the Parramatta and Cooks rivers, the Inner West is home to 195,000 residents in a strong network of inner city communities and neighbourhoods.

* **62,354 workers** – 31% local residents (19,543 people).
* **28% of people speak a language other than English at home** – Mandarin (4%), Greek (3%), Italian (3%), Vietnamese (2%) and Cantonese (2%).
* **74,301 households** – 26% lone households, 25% couples with children and 24% couples without children.
* **18,546 businesses** – Professional Scientific and Technical Services (20%), Rental, Hiring and Real Estate Services (12%), Construction (11%), Cultural and Creative Industries (8.8%) and Health Care and Social Assistance and Financial and Insurance Services (8%).

The Inner West Council area covers a land area of 3,519 ha across five wards:

* Djarrawunang - Ashfield (Magpie).
* Baludarri - Balmain (Leather jacket).
* Gulgadya - Leichhardt (Grass Tree).
* Midjuburi - Marrickville (Lillypilly).
* Damun - Stanmore (Port Jackson Fig).

# Grants Policy Principles

## Grants Policy Statement

The Grants and Fee Scale Policy (insert link after approval) guides the allocation of Council’s grants program.

## Grants Principles

**Consistency**

Consistent processes govern grant applications and assessments.

**Transparency**

Eligibility criteria guide Council’s decision making process in the assessment and allocation of grant funding.

**Social justice**

Community resources are allocated and priced in order to promote social inclusion, equity, access and inclusion, participation, human rights and to address disadvantage.

## Alignment with Council Plans and Strategies

Council’s plans and strategies can be accessed via the following links:

* Community Strategic Plan *Our Inner West 2036*

[innerwest.nsw.gov.au/about/the-council/corporate-planning-performance-budget/community-strategic-plan](https://www.innerwest.nsw.gov.au/about/the-council/corporate-planning-performance-budget/community-strategic-plan).

* *Inclusion Action Plan* for People with a Disability 2017-2021 [innerwest.nsw.gov.au/live/community-well-being/access-and-inclusion/inclusion-action-plan](https://www.innerwest.nsw.gov.au/live/community-well-being/access-and-inclusion/inclusion-action-plan).

## Benefits to Local Residents

Grants provide community benefits to the residents of the Inner West.

For more information about the Inner West community, including the twenty-six suburbs located in the Inner West, visit the [Inner West Community Profile](http://www.innerwest.nsw.gov.au/explore/our-community/community-profile).

## 

# Funding

Inner West Council will provide financial support through eleven grant streams in 2020.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Grant Stream** | | **Description & Available Funds** | | **Total Funding Pool 2020/21** |
| 1 | Arts grants | Individual artist | Supports professional arts and skills development and individual artists and collaborations to support the production and presentation of new work. | $150,000 |
| **$5,000 each, per annum** |
| Arts production | Supports arts and cultural projects, such as community arts and cultural development, artist residencies, and exhibitions or events presenting single or cross-disciplinary art forms in the public domain. |
| **$10,000 each, per annum** |
| 2 | Community History and Heritage grants | Supports projects that identify and interpret the Inner West’s historically significant people, places and events. | | $25,000 |
| **$10,000 each, over two years ($5,000 per annum)** | |
| 3 | Community wellbeing grants | Supports projects that address local issues, promote social justice, enhance wellbeing, strengthen the sustainability and capacity of the Inner West Community and foster inclusion and social connection. | | $80,000 |
| **$40,000 each, over four years (offered from 2021/22)** | |
| 4 | Community wellbeing grants | Supports small scale one-off projects that address local issues, promote social justice, enhance wellbeing, strengthen the sustainability and capacity of the Inner West Community and foster inclusion and social connection. | | $30,000 |
| **$5,000 each, per annum** | |
| 5 | Environment grants | Supports groups that benefit the environment and community through projects focused on environmental improvement, sustainability education, awareness‐raising and the promotion of sustainable living as a way of life. | | $55,000 |
| **$10,000 each, over two years ($5,000 per annum)** | |
| 6 | Recreation grants | Supports community sporting and recreation groups and non‐government community recreation organisations to offer recreation programs and services to residents of the Inner West. | | $35,000 |
| **$10,000 each, over two years ($5,000 per annum)** | |
| 7 | Community-Led Celebration Day (Multicultural) grants | Provides financial support to plan and deliver celebrations of national cultures or national days of cultural significance in local communities across the Inner West. | | $30,000 |
| **$5,000 each, per annum** | |
| 8 | Community materials small grants | Supports groups to establish, develop or expand community wellbeing activities with materials or resources. | | $4,000 |
| **$400 each, rolling program** | |
| 9 | Resident association small grants | Supports not‐for‐profit resident associations to address neighbourhood issues; providing opportunities for local communities to come together to work on issues that are important to them and their places. | | $4,000 |
| **$400 each, rolling program** | |
| **Total Pool of Grant Funding** | | | | **$413,000** |

# Timeframes

Timeframes are advised at the opening of the grant round for the following year.

# 

# Grants Administration Process

## Application Process

Council uses [SmartyGrants](https://www.smartygrants.com.au/) administration software to manage its grants program. Applications must be submitted via the Inner West Council SmartyGrants webpage. Applications must meet the eligibility requirements and no late applications will be accepted. Hard copy applications are not accepted.

The grants page on Council’s website provides a link to the application form for each grant stream.

To view and apply to an Inner West Council grants round: [innerwest.smartygrants.com.au](https://innerwest.smartygrants.com.au/).

## Application Support

Council holds information sessions and one-on-one sessions to support potential applicants. Applicants are encouraged to attend one of these sessions and/or speak with a Council grant officer before applying.

**Information sessions** are designed to explain the grant stream funding priorities, how applications will be assessed and conditions for successful applicants. They are also an opportunity to network with other community groups and meet potential project partners.

**One-on-one sessions** provide grant applicants with tailored advice on their project and grant application. Receive feedback on your draft application and project ideas from Council’s grant officers and receive helpful tips on how to write your grant application.

## Assessment

All applications will be assessed by Council staff against the eligibility and selection criteria outlined in these guidelines. Some applications may also be assessed by an expert panel that includes one or more external community representatives with expertise relevant to the grants stream.

## Approval

Grant funding recommendations are made to the elected representatives of Inner West Council for consideration and approval.

## Notification

Applicants will be advised in writing of the outcome of their application within three business days of Council approval.

## Funding Agreements

Before grant funding can be provided, successful applicants must enter into a funding agreement accepting the conditions of the grant and forward Council a tax invoice for the awarded sum. Grants cannot be used for anything other than the specified purposes as outlined in the funding agreement. Goods and services related to grants cannot be purchased before the funding agreement has been signed and returned.

The funding agreement will include:

* A short description of the project for which funding is being provided.
* The amount of cash funding to be received.
* Any specific funding conditions, if applicable.
* Specific evaluation performance measures for each project. Applicants are required to provide these as part of the application process for each grant stream.
* The deadline for final submission of the project acquittal report.

Any variation to the project must be requested from Inner West Council and agreed to in writing.

**A note on GST:**

The funding you receive from Council is GST exclusive, which means it does not include GST. If your organisation is registered for GST (or required to be) you must add GST to the funding amount on the tax invoice you submit to Council.

## Payments

Once funding agreements are finalised, payments are processed within a standard thirty day turnaround.

## Acquittal Reporting

Grant recipients are required to report on and acquit their grant using the performance measures as outlined in their funding agreement. An acquittal report will be uploaded to SmartyGrants following the project delivery period for completion by the applicant by the due date stated in the applicants’ funding agreement.

The acquittal report assists Council to understand the level of impact your project has had on the Inner West community. You must provide detailed financial statements and receipts to account for the expenditure of the grant funding.

## Grant Extensions

Extensions can be granted on a case-by-case basis with permission where circumstances outside the recipients control may delay project delivery beyond the due date. Approval must be received in writing from the appropriate Council grant officer before extensions can be granted.

## Funding Returns

Any unexpended grant funds must be returned to Council. This includes any situation where projects must, for extenuating or justifiable reasons, withdraw their grant project and return grant funding in full.

## Marketing and Promotion

Applications should clearly spell out how Council’s support will be acknowledged. Council will provide instructions to applicants on how to acknowledge this support, including provision and use of Council logos. Each successful applicant will be responsible for advertising their own events.

## Contact

For more information about Council’s grants program, go to [innerwest.nsw.gov.au/contribute/grants](https://www.innerwest.nsw.gov.au/contribute/grants) or contact Council’s Grants Team by phone on 02 9392 5281.

# Eligibility Criteria

## Eligible

To be eligible for funding, an applicant must:

* Be an Australian resident or permanent resident aged over 18 years.
* Be currently located or delivering services in the Inner West Council area or offer a project that benefits residents of the Inner West.
* Be a legally registered, incorporated not-for-profit organisation or group. Unincorporated groups must be auspiced by an incorporated not-for-profit organisation. Note: This eligibility varies for Arts and Community History & Heritage grants in 2020.
* Apply for a specific project, grants do not offer a permanent or ongoing source of funding.
* Meet the grant stream eligibility criteria and address the grant stream objectives.
* Demonstrate the project is in the public interest and in accordance with Council’s Community Strategic Plan, policies and regulations.
* Include a booking confirmation form for any standard or subsidised use of Council facilities required as part of a grant application (i.e. Council venues, parks and sportsgrounds), unless otherwise negotiated with the relevant Council grant officer.
* Submit an interim progress report on any outstanding grant projects before a new grant application can be considered.
* Only submit one application per grant stream per year.

## Ineligible

Inner West Council does not provide grants for:

* Projects that have already occurred (i.e. retrospective funding is not eligible) or to cover a shortfall in administrative costs
* Projects that duplicate existing services provided in the Inner West Council area
* Organisations that have not acquitted previously completed grant projects funded by Inner West Council, or who have outstanding debts of any kind to Inner West Council
* Ongoing salary costs for project management or operational costs of an existing project
* Capital works such as renovations to buildings
* Financial assistance for overseas travel
* General donations to charities. Council does accept applications for projects run by charities.
* Activities that could be perceived as benefitting political parties or groups linked to a political party
* Projects that could be perceived as divisive within the community
* State or federal government departments or projects which fall under the responsibility of another tier of government
* Schools or tertiary institutions. Parents and Citizens’ Associations (P&Cs) are eligible to apply for projects that can demonstrate they benefit the broader Inner West community (beyond the school community).

# Preparing Your Budget

The proposed budget you include in your grant application must clearly show how you arrived at the total grant amount requested and include all sources of project income and expenditure. Quotes should be included for any items over the value of $500. If your budget includes ineligible funding items, these items will be deducted from the grant funding requested. Ineligible funding items include: Ongoing salary costs for project management or operational costs; capital works; financial assistance for overseas travel; and general donations to charities.

Your budget should:

* Be GST exclusive (i.e. funding received from Inner West Council does not include GST).
* Include a breakdown of expected income, including any in‐kind contributions, donations or other funding sources.
* Include a breakdown of expected expenditure, including specifying which items you intend to purchase with Inner West Council grant funds.
* Balance (total income must equal total expenditure).

## Fees for Venue Hire

Inner West Council may provide eligible not-for-profit community organisations with fee waivers for hire of Council facilities. If your project requires a Council facility, you must attach your booking confirmation letter in your grant application form (i.e. completing a booking form is not the same as a booking confirmation). Applicants are encouraged to contact Council’s Facilities Bookings Team by phone on 02 9392 5000 for more information regarding venue availability and the level of subsidy they may be eligible to receive.

For a list of Inner West Council Fees and Charges 2019/20: [innerwest.nsw.gov.au/about/policies-plans-and-regulations/fees-and-charges](https://www.innerwest.nsw.gov.au/about/policies-plans-and-regulations/fees-and-charges)

For online bookings: [innerwest.nsw.gov.au/explore/venues-for-hire/bookings](https://www.innerwest.nsw.gov.au/explore/venues-for-hire/bookings-former-marrickville-council)

## Example Budget

### Income:

|  |  |  |  |
| --- | --- | --- | --- |
| **Description** | **Funding Source** | **$ Value** | **$ In-Kind** |
| Inner West Council Grant | Inner West Council grant | $5,000 | $0 |
| In-kind contribution (community volunteers) | Volunteer time | $0 | $1,500 |
| Total | - | $5,000 | $1,500 |

### Expenditure:

|  |  |  |  |
| --- | --- | --- | --- |
| **Description** | **Funding Source** | **$ Value** | **$ In-Kind** |
| Resources: Design, translation & printing of materials & handouts | Inner West Council grant | $2,000 | $0 |
| Workshops: 4 hours (2 staff x 4 hours @ $55 p/hour x 6 workshops) | Inner West Council grant | $3,000 | $0 |
| In-kind contribution (community volunteers) | Volunteer time | $0 | $1,500 |
| Total | - | $5,000 | $1,500 |

# Arts Grants

|  |  |  |
| --- | --- | --- |
|  | **Key Dates**  Round open TBA  Projects delivered 1 September 2020 - 31 August 2021  **Funding Available**  Individual artist grants of up to $5,000 each, per annum and Arts production grants of up to $10,000 each, per annum are available in 2020/21. |  |

## Overview

The Arts and Culture grants stream funds a range of activities for individual artists, groups or arts organisations for projects that deliver the production and presentation of new creative work; professional arts and skills development; opportunities for all members of the community to participate in arts and cultural activities; strengthen the capacity and sustainability of Inner West’s cultural and creative industries; and benefits the Inner West community by contributing to local identity, belonging and pride.

## Funding Categories

Funding for Arts and Culture grants is available under two grant categories:

**Individual Artist grants** for professional arts and skills development, individual artists and collaborations to support the production and presentation of new work. Individual Artist grants are open to individual artists or a group of artists who have a demonstrated history of professional arts practice.

**Arts production grants** for arts and cultural projects, including community arts and cultural development, artist residencies, and exhibitions or events presenting single or cross-disciplinary art forms in the public domain. Living Arts grant applicants must be a legally incorporated, not-for-profit arts and cultural group or organisation or an eligible social or cultural enterprise (e.g. an incorporated organisation that provides social or cultural benefits but does not meet the criteria of being an incorporated not‐for‐profit).

## Objectives

* Encourage creative excellence and innovation in the content and delivery of arts and cultural projects and programs in the Inner West.
* Contribute to the development and sustainability of arts and cultural industries in the Inner West.
* Promote strong arts and cultural networks and partnership opportunities.
* Increased community connection through art in the public domain, providing a range of access points for the community to participate in and enjoy arts and culture.
* Promote a vibrant street life, support local business and encourage visitors to the Inner West Local Government Area.

## Stream Specific Eligibility

* Applicants applying as individual artists or a group of artists.

## Assessment Criteria

* Impact and quality of the project that contributes to Council’s Community Strategic Plan and Arts and Culture grants objectives.
* Excellence and innovation in arts and creative practice and the delivery of arts and cultural projects.
* Enhance community connection to art in the public domain and provide social and cultural benefits to communities in the Inner West.
* Applicant’s capacity to deliver a well‐planned project including applicant experience, skills and time.
* Realistic budget, including all sources of project income and quotes, where relevant.

# Community History and Heritage Grants

|  |  |  |
| --- | --- | --- |
|  | **Key Dates**  Round open TBA  Projects delivered 1 September 2020 - 31 August 2022  **Funding Available**  Community History and Heritage grants of up to $10,000 each, over two years are available in 2020/2021. |  |

## Overview

The Community History and Heritage grants stream supports projects that identify and interpret the Inner West’s historically significant events, places and people. This includes the exploration of activism, politics, architecture, parks, recreation, businesses, economy, cultural activities and places of historical significance to the Inner West area.

Projects include research, archiving, conservation and preservation of significant objects, publications and exhibitions about the Inner West’s social and cultural history (including current activities). Funded projects will build on Council’s physical and digital collection that provides a rich information source to inform and educate current and future generations.

## Objectives

* Build on Inner West Council’s Community History and Heritage Collections (physical and digital) for future and current historians, researchers and generations.
* Support original research and interpretation of the area’s history.
* Support original research and interpretation of current issues, place, social, people, political, urban changes etc.

## Stream Specific Eligibility

* Applicants applying as individual historians, researchers or archivists.

## Assessment Criteria

* Impact and quality of the project that contributes to Council’s Community Strategic Plan and Community History and Heritage grant objectives.
* The relevance the project will bring to the Community, History and Heritage Collection.
* How the project or outcome fills an identified gap in the collection.
* Applicant’s capacity to deliver a well‐planned project, including experience, skills and time.
* Realistic budget, including all sources of project income and quotes where relevant.

# Community Wellbeing Grants

|  |  |  |
| --- | --- | --- |
|  | **Key Dates**  Round open TBA  Projects delivered 1 September 2021 - 31 August 2025  **Funding Available**  Community Wellbeing grants of up to $40,000 each, over four years are available in 2021/2022. |  |

## Overview

The Community Wellbeing grants stream supports projects which address local issues; promote social justice; enhance wellbeing; strengthen the sustainability and capacity of Inner West Community and foster inclusion and social connection.

## Objectives

* Connect local people to each other and place.
* Foster an inclusive and diverse community and encourage community participation.
* Develop community strengths, capabilities and lifelong learning.
* Encourage social and cultural sustainability.
* Promote community health and wellbeing.
* Encourage community collaborations and partnerships.

## Assessment Criteria

* Impact and quality of the project that contributes to Council’s Community Strategic Plan and Community Wellbeing grant objectives.
* Ability to improve access, inclusion, diversity and participation in community and cultural activities with sustainable outcomes.
* Applicant’s capacity to deliver a well‐planned project, including applicant experience, skills and time.
* Realistic budget, including all sources of project income and quotes, where relevant.

# Community Wellbeing Grants (small scale one-off projects)

|  |  |  |
| --- | --- | --- |
|  | **Key Dates**  Round open TBA  Projects delivered 1 September 2020 - 31 August 2021  **Funding Available**  Community Wellbeing grants of up to $5,000 each, per annum are available in 2020/2021. |  |

## Overview

The Community Wellbeing grants stream supports small scale one-off projects which address local issues; promote social justice; enhance wellbeing; strengthen the sustainability and capacity of Inner West Community and foster inclusion and social connection.

## Objectives

* Connect local people to each other and place.
* Foster an inclusive and diverse community and encourage community participation.
* Develop community strengths, capabilities and lifelong learning.
* Encourage social and cultural sustainability.
* Promote community health and wellbeing.
* Encourage community collaborations and partnerships.

## Assessment Criteria

* Impact and quality of the project that contributes to Council’s Community Strategic Plan and Community Wellbeing grant objectives.
* Ability to improve access, inclusion, diversity and participation in community and cultural activities with sustainable outcomes.
* Applicant’s capacity to deliver a well‐planned project, including applicant experience, skills and time.
* Realistic budget, including all sources of project income and quotes, where relevant.

# Environment Grants

|  |  |  |
| --- | --- | --- |
|  | **Key Dates**  Round open TBA  Projects delivered 1 September 2020 - 31 August 2022  **Funding Available**  Environment grants of up to $10,000 each, over two years are available in 2020/2021. |  |

## Overview

The Environment grants stream supports projects that benefit the environment and community through environmental improvement, sustainability education and the promotion and enabling of sustainable living as a way of life. Applicants are encouraged to address issues such as climate change, sustainable transport, water sensitive urban design, biodiversity, and recycling and waste avoidance.

## Objectives

* Benefit the environment through local projects.
* Involve the local community in project design and delivery.
* Raise awareness and understanding of environmental and sustainability issues.
* Support people to take action and share skills and knowledge about the local environment.
* Build the capacity of the community to address environmental and sustainability issues.

## Assessment Criteria

* Impact and quality of the projects contribution to Council’s Community Strategic Plan and the Environment grants objectives.
* Applicant’s capacity to deliver a well‐planned project, including applicants experience, skills and time.
* Realistic budget, including all sources of project income with quotes, where relevant.
* Merit of the application in comparison to other applications.

# Recreation Grants

|  |  |  |
| --- | --- | --- |
|  | **Key Dates**  Round open TBA  Projects delivered 1 September 2020 - 31 August 2022  **Funding Available**  Recreation Grants of up to $10,000 each, over two years are available in 2020/2021. |  |

## Overview

The Recreation grants stream provides financial support to community sporting and recreation groups and non‐government community recreation organisations that offer recreation programs and services to residents in the Inner West.

## Objectives

* Address and remove barriers to participation and engagement.
* Promote an active and healthy community.
* Increase and/or enhance regular and ongoing participation opportunities in sport, recreation or structured physical activity in a sustainable manner.
* Build the capacity of the organisation to enhance provision of sport and recreation services (e.g. provide training to develop the skills of volunteers).

## Assessment Criteria

* Impact and quality of the project that contributes to Council’s Community Strategic Plan, Council’s Recreation Needs Study *A Healthier Inner West (2018)* and the Recreation grant objectives.
* Provide recreation benefits to communities in the Inner West.
* Ability to improve access, inclusion, diversity and participation in recreation activities with sustainable outcomes.
* Applicant’s capacity to deliver a well‐planned project, including applicant experience, skills and time.
* Realistic budget, including all sources of project income and quotes, where relevant.

# Community-Led Celebration Day (Multicultural) Grants

|  |  |  |
| --- | --- | --- |
|  | **Key Dates**  Round open TBA  Projects delivered 1 Jul 2020 – 30 Jun 2022  **Funding Available**  Community-Led Celebration Day grants of up to $5,000 each, per annum are available in 2020/2021. |  |

## Overview

## The Community-Led Celebration Day grants stream provides financial support to plan and deliver celebrations of national cultures or national days of cultural significance to local communities across the Inner West. Formats vary but may include an official component, music, dancing and entertainment activities, recognition of community or individual achievements and culturally significant refreshments.

## Objectives

* Provide financial support to plan and deliver celebrations of national cultures or national days of cultural significance in local communities across the Inner West
* In 2020, Multicultural grants are available for Chinese, Cypriot, Greek, Indian, Italian, Lebanese, Maltese, Nepalese, Portuguese and Vietnamese communities.

## Assessment Criteria

* Impact and quality of the project that contributes to Council’s Multicultural Policy.
* Ability to deliver cultural benefits to communities in the Inner West.
* Applicant’s capacity to deliver a well‐planned project, including applicant experience, skills and time.
* Realistic budget, including all sources of project income and quotes, where relevant.
* Merit of the application in comparison to the other applications.

# Community Material Small Grants

|  |  |  |
| --- | --- | --- |
|  | **Key Dates**  Round open Rolling program  Projects delivered 6 months after funding received  **Funding Available**  Small grants of up to $400 each, per annum are available on a needs basis. |  |

## Overview

The Community Material small grants stream supports groups to establish, develop or expand community wellbeing activities with materials or resources within the Inner West area.

## Objectives

* Connect people to each other and place.
* Develop community strengths, capabilities and lifelong learning.
* Encourage social and cultural sustainability.
* Promote health and wellbeing.
* Foster an inclusive and diverse community and encourage community-wide participation.
* Encourage community collaborations and partnerships.

## Assessment Criteria

* Impact and quality of the project that contributes to Council’s Community Strategic Plan and Community Wellbeing grant objectives.
* Ability to improve access, inclusion, diversity and participation in community and cultural activities with sustainable outcomes.
* Applicant’s capacity to deliver a well‐planned project, including applicant experience, skills and time.
* Realistic budget, including all sources of project income and quotes, where relevant.

# Resident Association Small Grants

|  |  |  |
| --- | --- | --- |
|  | **Key Dates**  Round open TBA  Projects delivered 1 July 2020 – 30 June 2021  **Funding Available**  Resident Association small grants of up to $400 each, per annum are available in 2020/2021. |  |

## Overview

Inner West Council’s Resident Association small grants stream provides financial assistance to not‐for‐profit resident associations to come together to work on issues that are important to them and their places.

Funds are intended to help resident associations to offset basic operational costs, including venue hire for meetings as well as printing and promotional costs.

Applicants must be a not-for-profit resident association representing local communities in the Inner West Council area.

## Objectives

* Connect people to each other and place.
* Develop community strengths and capabilities.
* Foster an inclusive and diverse community.
* Encourage participation in community life.
* Encourage collaborations and partnerships.

## Assessment Criteria

* Impact and quality of project that contributes to the Council’s Community Strategic Plan and the Resident Association grants objectives.
* Realistic budget including all sources of project income with inclusion of relevant quotes.
* Geographic area and breadth of membership covered by the Resident Association.
* Merit of the application in comparison to the other applications.